

# **MINUTES OF THE LIBRARY BOARD OF TRUSTEES**

**Thursday, September 11, 2003**

Location: Public Library, 1000 Spring Street, Paso Robles

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## **CALL MEETING TO ORDER**

President Watson called the meeting to order at 9:05 a.m.

## **ROLL CALL**

Secretary Reid took roll as follows:

Members present: Betsy Watson, Terry-Ann Reid, Barbara Dabul, Denise Surber  
Absent: Melanie Rys  
City staff: Annie Robb, City Librarian  
City Council rep: Mayor Pro Tem Heggarty

**PUBLIC COMMENTS** - None

## **CONSENT AGENDA**

1. A motion was made by Member Dabul, seconded by Member Surber, to approve the Minutes of the August 14, 2003 meeting. Motion passed.

## **DISCUSSION ITEMS**

2. **Election of Officers for 2003-2004**  
After nominations, the following is the 2003-2004 Library Board Officers:
  - President – Betsy Watson
  - Vice-President – Barbara Dabul
  - Secretary – Terry Reid
3. **Cuesta Class at Library Study Center** – Comments noted and filed
4. **Results of the 2003 Library Survey** – Comments noted and filed

**CITY COUNCIL COMMUNICATION** - No report

**CITY STAFF REPORT** – Comments noted and filed

**UNSCHEDULED MATTERS** – Comments noted and filed

**ADJOURNED** at 9:45 a.m. to the next month's regular meeting on Thursday, October 9, 2003 at 9:00 a.m. in the Public Library, 1000 Spring Street, Paso Robles.

*Deadline for submitting items for the next Agenda is Thursday, September 25, 2003*

**THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF CITY RECORDS UNTIL APPROVED  
BY THE LIBRARY BOARD OF TRUSTEES AT THEIR NEXT REGULAR MEETING**

Respectfully submitted by Terry-Ann Reid, Secretary

Library Board of Trustees Minutes of 9/11/03

## INFORMATIONAL NOTES

To: **Members of the Library Board of Trustees**  
From: Terry-Ann Reid, Secretary  
Subject: **Notes from the September 11, 2003 Meeting**  
Date: September 16, 2003

### DISCUSSION ITEMS

3. **Cuesta Class at Library Study Center**
  - We are partnering with a school readiness group from Georgia Brown School. A focus group has a plan for pre-school children and their families. They want to target these children to have them ready to enter Kindergarten. A day care center will be on site at Georgia Brown School.
  - Cuesta College will offer classes in Civics and a citizenship class. We have offered the Study Center as a site. Free child care will be at the Oak Park Center.
  - Over half of the classes will be reserved for the neighborhood that Georgia Brown School serves. The other half will be opened to the public.
  - The classes will take place on Tuesday and Thursday mornings at various sites and will be taught in English by a bi-lingual teacher.
  
4. **Results of the 2003 Library Survey**
  - This is the third survey. They have been done every other year.
  - The surveys were handed out at the door as patrons entered and collected as they left, by a person doing community services.
  - "The more we have the more they want". i.e. computers and materials.
  - Hours – Sundays requested. We will take on this challenge at a later date.

### CITY STAFF REPORT

- No report pertaining to the Library.
- Department heads act for City Manager when he is unavailable. This is on a rotating basis.

### CITY LIBRARIAN'S REPORT

- A reliable counter has not yet been found.
- The annual report has been submitted to the State. We will receive copies. It shows our standing in relationship to other Libraries.

### UNSCHEDULED MATTERS

- Noise problems in Library will be taken up at a later date.
- Art Association appreciates our displays. We have the City to thank for approving the space for the displays. Betsy was instrumental in this and we are indebted to her.
- Barbara Dabul receives invitations to the Doheny Library's events. Let her know if you are interested.
- The County has a book mobile that travels around where there are no Library buildings. We will consider a mobile unit for the east side of town at a later date.

## **ADJOURNED**

- To a lovely reception honoring Rudyard Stone for all his years of service to the Library. Yummy pastries, fruit, coffee and juice were provided. A card and gift were presented along with kudos from the staff. Mrs. Stone was also present.

### ***REMINDER: City Council action minutes:***

- City Council requires action minutes only. This means if a motion is made, then it is noted who made the motions and the results. Otherwise, if comments were made on an Agenda item, you will see “Comments noted and filed”.
- The Informational Notes are not a part of the action minutes that go to City Council for approval. When you vote to approve the minutes, it does not include the Informational Notes.
- The Informational Notes are to help the Committee and staff remembers what was discussed at the last meeting.